



STATE OF MAINE  
DEPARTMENT OF AGRICULTURE, CONSERVATION & FORESTRY  
AGRICULTURAL RESOURCE DEVELOPMENT  
28 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0028

PAUL R. LEPAGE  
GOVERNOR

WALTER E. WHITCOMB  
COMMISSIONER

March 6, 2018

Dear Agricultural Employers,

In collaboration, the Maine Department of Agriculture, Conservation, and Forestry, the Maine Department of Labor (DOL), and Kennebec Valley Community College (KVCC) invite you to become an exhibitor at the Agricultural Labor Field Day, Thursday, May 3<sup>rd</sup>, 2018, from 9:30 AM until 12:30 PM at KVCC's Alford Recreational Center located on the Hinckley Campus. Thanks to you, agriculture is a vital part of our economy and sense of community and we will celebrate the vitality of this growing industry. A great deal of Maine's character is shaped by the integrity of our agricultural labor force and this event will continue to support and expand the opportunities in agriculture through employment networking.

The event is open to employers/agencies promoting their summer jobs, internships, career opportunities, and undergraduate programs at KVCC, other high school and college students, and area residents interested in academic and professional careers in a variety of agriculture fields including Sustainable Agriculture, Culinary Arts, and Business Administration. Workforce training and professional development staff from KVCC and DOL will be on-site to review resumes and offer job searching advice. DOL staff will also be available to employers to offer technical assistance in developing job descriptions, recruiting skilled employees, posting job opportunities, find funding for training, increase employee engagement, and much more. In addition, KVCC will also provide farm tours during the event.

Please refer to the following program to plan your participation for this event:

- 8:30 AM -9:30 AM -- Exhibitor sign-in and booth set-up
- 9:30 AM -12:30 PM -- Open fair format for participants to visit exhibits and for exhibitors to host interviews

Please complete the attached registration form and send it to the address listed on the form, or email to [yvette.meunier@maine.gov](mailto:yvette.meunier@maine.gov) by April 12<sup>th</sup>. A prompt response will ensure maximum publicity of your participation.

- Registration is free and includes: an 8' rectangular table, table cloth, and folding chairs.

Upon receipt of your registration, you will receive an email confirmation, directions, and additional information.

JESSICA NIXON  
DIRECTOR OF MARKET DEVELOPMENT  
AGRICULTURAL RESOURCE DEVELOPMENT  
32 BLOSSOM LANE, MARQUARDT BUILDING



PHONE: (207) 287-3491  
FAX: (207) 287-5576  
WWW.MAINE.GOV/DACF/ARD

AGRICUTLURAL LABOR FIELD DAY 2018

THURSDAY, MAY 3, 2018

9:30 AM – 12:30 PM

KVCC'S ALFOND RECREATIONAL CENTER, HINCKLEY CAMPUS, HINCKLEY, MAINE

Register now to exhibit at the Agricultural Labor Field Day 2018! Complete this registration form and return it along with a description of each position available by **April 12, 2018** to:

**Yvette Meunier**  
**Agriculture Resource Development**  
**32 Blossom Lane**  
**Augusta, Maine 04330**  
email: [yvette.meunier@maine.gov](mailto:yvette.meunier@maine.gov)  
Fax: 207-287-7548

Exhibitor Name:

Contact Name:  Phone:

Contact Email:

Contact Address:

Number of representative(s) attending: 1\_ /2 \_ (please check)

Will you need electricity? Y\_ /N \_ (please check) If yes, please bring an extension cord

Would you be willing to donate an item for a participant raffle? Y\_ /N \_ (please check)

If yes, please describe item:

**If available, please attach a job description for each open position.**

Please also post your positions for no cost on the Maine Job Link page. This will enhance and increase visibility of your job postings and this event at: <https://joblink.maine.gov/ada/r/employer>.

For more information or assistance with this no cost job matching service provided by the Maine Department of Labor please call the Maine Job Link staff at 207-623-7967.

We look forward to hosting you for our Agricultural Labor Field Day 2018. If you have any questions, please contact me at (207) 592-0640 or [yvette.meunier@maine.gov](mailto:yvette.meunier@maine.gov).

Sincerely,

A handwritten signature in black ink that reads "Yvette Meunier". The script is cursive and fluid, with the first letters of each word being capitalized and prominent.

Yvette Meunier, Marketing Specialist  
Agricultural Resource Development Division  
28 State House Station/ 32 Blossom Lane  
Augusta, ME 04333-0028  
Office: 207.287.7625  
Cell: 207.592.0640  
Fax: 207.287.7548